



DEPARTMENT OF THE AIR FORCE
HEADQUARTERS 1st SPECIAL OPERATIONS WING (AFS0C)

Date: _____

MEMORANDUM FOR BEHAVIORAL HEALTH SERVICES FLIGHT

FROM: 1 SOSVS/SVYY

SUBJECT: Installation Records Check (IRC)

1. The individual listed below is seeking to become a volunteer with the Hurlburt Youth Program. A Youth Center volunteer includes coaches and assistant coaches, specified and regular volunteers. IAW Public Law (PL) 101-647, DoDI 1402.5 Criminal History Background Checks, and AFI 34-249 Youth Programs, all adults must be screened prior to their working with children. This screening includes an IRC through Family Advocacy, ADAPT and Life Skills.

APPLICANT 'S NAME: _____ SSAN: _____

ADDRESS: _____ BIRTH DATE: _____

SPONSOR'S SSAN (if applicable): _____

2. The Director, Family Member Programs will be informed of any record found and a determination of suitability to volunteer with the Hurlburt Field Youth Programs will be made at that time. All information will be safeguarded IAW with the Privacy Act of 1974.

James Harriott, GS-07
Youth Sports Director

Attch:
Consent to Release Records

1st Ind., 1 SOMDOS/SGOHF

TO: 1 SOSVS/SVYY

Family Advocacy certifies that a check of all records pertaining to the above named individual has been completed and disclosed the following.

() No record of applicant

() Record found

DATE

FAMILY ADVOCACY SIGNATURE

RANK/POSITION

2nd Ind., 1 SOMDOS/SGOHS

TO: 1 SOSVS/SVYY

ADAPT certifies that a check of all records pertaining to the above named individual has been completed and disclosed the following.

No record of applicant Record found

DATE	ADAPT SIGNATURE	RANK/POSITION
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3rd Ind., 1 SOMDOS/SGOH

TO: 1 SOSVS/SVYY

Life Skills certifies that a check of all records pertaining to the above named individual has been completed and disclosed the following.

No record of applicant Record found

DATE	LIFE SKILLS SIGNATURE	RANK/POSITION
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4th Ind., 1 SOW/ME

TO: 1 SOSVS/SVYY

Military Equal Opportunity certifies that a check of all records pertaining to the above named individual has been completed and disclosed the following.

No record of applicant Record found

DATE	MEO SIGNATURE	RANK/POSITION
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5th Ind., 1 SOSFA/SFAR

TO: 1 SOSVS/SVYY

Security Forces certifies that a check of all records pertaining to the above named individual has been completed and disclosed the following.

No record of applicant Record found

DATE	SECURITY FORCES SIGNATURE	RANK/POSITION
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